Are you ready for the professional world? Your classes provide an extensive body of knowledge in majors, minors and the liberal arts. For employers, your degree is essential; but there is another requirement—an understanding of the professional world of work. The Career Services Office is the place for you to explore how your academics intersect with professional opportunities and how you can best prepare for professional options following graduation.

PROFESSIONAL DEVELOPMENT SEMINARS:
- More than 35 career workshops are offered on skills development for resumes, interviews, networking, graduate school, etc.
- Alumni panels unlock the real world of employment in specific fields.
- Fairs! Graduate School Fair; Connections: Career Exploration Fair; and Gordon Job Fair. Meet with company representatives or alumni for information on graduate schools, career paths after Gordon and employment openings.
- Human resources programs connect students with HR professionals for invaluable feedback on resumes, interviewing and the job search process.

CAREER SERVICES OFFERS INDIVIDUAL APPOINTMENTS FOR:
- Academic advising
- Assessments to explore interests, skills and personality
- Internship and co-op advising
- Cooperative education placement
- Graduate school planning and resources
- Resume and cover letter development
- Interview preparation and mock interviews
- Online job and internship postings

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www.gordon.edu/careerservices
ABOUT CAREER SERVICES

Career Services is part of the Center for Student Development and seeks to equip students and graduates to fulfill the Gordon College mission: “Gordon College strives to graduate men and women distinguished by intellectual maturity and Christian character, committed to a lifestyle of servanthood and prepared for leadership roles in their homes, workplaces, churches and communities worldwide.” Career Services encourages all students to utilize resources to explore calling and career with the goal that each student will have a sense of professional and personal direction for their post-graduation life.

Pam Lazarakis
Director, Career Services

“Becoming ready for the professional world takes place in the classroom, in conversations with faculty and career services staff, and through trying out employment related to your major, particularly through internships and cooperative education. At Gordon professional development opportunities are all around you—to think deeply about your life’s calling, to prepare for challenging interviews, or to find an internship at a top Boston-area employer.”

ADDITIONAL RESOURCES:

In addition to individual appointments and professional development seminars, Career Services will equip you for professional opportunities through these resources.

» A career library within our office suite in Lane Student Center (lower level) is full of print resources on employment, careers for all majors, and graduate school education. In 2008 the health professions library resources joined our facility.

» A weekly newsletter with articles on career advice, local job fairs and hiring events, and career events on campus is sent by email to all students and faculty.

» Evening hours on Tuesdays and Thursdays until 7 p.m. are held throughout the academic year so you can meet with us beyond the busy class or workday schedule.

» Resources links to MonsterCollege, NACELink and Gordon.experience.com are provided to expand online resources for job and internship postings, and current career trends and advice.

career-services@gordon.edu | 978 867 4275
Send us your questions or make an appointment today.