Gordon College is seeking an inaugural **Program Director** to launch and lead a new **Master of Public Health (MPH) program**. The Gordon College MPH program places emphasis on public health leadership, with a particular application to faith-based communities. The MPH program includes a core set of fundamental public health courses, a practicum series that provides real-world exposure to the field and has two initial tracks: public health leadership and health policy and administration. The Gordon College MPH program intends to preserve a small student-to-faculty ratio, allowing all students to develop relationships with faculty for a well-rounded mentoring experience.

Under the supervision of the Vice President for Academic Initiatives, the Director will be responsible for strategic planning and oversight of the MPH program, including the recruitment of students and faculty, development of a practicum program, assessing the curriculum, fostering key relationships with public health, faith-based and community organizations, establishing partnership agreements for practicums, and exploring and developing expansion opportunities. We invite qualified applicants with the initiative and vision to passionately lead a new academic program within a well-established, top Christian college grounded in the liberal arts.

**Proposed Start Date**
The position has an **anticipated start date of August 2021**, with competitive salary commensurate with qualifications and experience.

**Positions Supervised:** Part-time faculty, part-time/full-time staff within program as applicable.

**Required Technical, Managerial and People Skills**
The requirements listed below are representative of the knowledge, skill, and/or ability required. Candidates will be evaluated, in part, based on performance of each essential function. Appropriate reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Specific duties include, but are not limited to:
- **Planning and Leadership**
  - Provide academic and operational leadership and management of the MPH program.
  - Guide strategic planning for the MPH program that is aligned with the mission of the program and College.
  - Facilitate the process to attain accreditation with the Council on Education for Public Health (CEPH)
• Administrative Duties:
  ○ Recruit exemplary faculty members to teach in the various cohorts of the MPH program – ensuring all new faculty complete the Gordon interview process.
  ○ Provide expert curriculum management of new course and program development.
  ○ Recruit and maintain frequent contact with prospective students.
  ○ Maintain frequent contact with admitted students – ensuring their intent to participate in the program.
  ○ Maintain budget oversight of all cohorts.
  ○ Mentor MPH faculty and recommend professional and career development as needed.
  ○ Conduct annual assessments of the program’s success.

• Teaching Expectations:
  ○ Development of new courses.
  ○ Formal instruction within the MPH, as needed.
  ○ Participate in the instruction of selected MPH core and concentration courses and/or electives based on expertise of the applicant.
  ○ Supervise student practicum and internship experiences.
  ○ Direct MPH student capstone projects.
  ○ Advise MPH students.

• Professional Service and Outreach
  ○ Provide leadership to the college through participation in faculty meetings and committee service.
  ○ Provide professional service to the field (i.e., ASPPH, APHA, CEPH).
  ○ Contribute to shared governance through committee membership within the College.

Required Knowledge, Skills and Expertise
- Must profess faith in Jesus Christ as Lord; must accept Gordon’s Statement of Faith; must practice Christian values in daily interactions with students, faculty, staff, and the public as outlined by Gordon’s Statement of Life and Conduct; and must work to advance Gordon’s mission through this position.
- Demonstrated commitment to an intentional Christian workplace and public health practice in faith-based settings.
- Master’s degree in public health or a closely related field. Doctorate degree highly preferred.
- Minimum 3 years of full-time experience in higher education or equivalent public health education experience, with knowledge of professional accreditation standards and their implementation.
- Significant experience in public health, including demonstrated leadership in the field at the local, state, or national level.
- Knowledge and experience in the process of CEPH-accreditation of public health programs.
• Demonstrated ability to develop work plans and timelines, communicate effectively, and meet deadlines and produce deliverables in a timely manner.
• Ability to work in a team environment with academic faculty and public health and/or community practitioners.

Preferred Qualifications
• Engagement with national, regional, state and/or local partnerships that will enhance the MPH program.
• Ability to mentor and motivate adult learners in a distance-education environment.
• Ability to work with adult learners with variable skill levels, various learning styles as well as diverse cultural and professional backgrounds.

Travel Requirements
Some travel could be required (including twice a year for university level faculty meetings)

TO APPLY: Please go to http://apply.interfolio.com/85398. Our review of applicants will begin immediately and continue until the position is filled.

Gordon College is an equal opportunity employer. Qualified applicants for employment will receive consideration without discrimination on the basis of race, color, gender, age, national origin, or disability.