Title: Director for Spiritual Formation

Function: Under the direction of the Chaplain, the Director for Spiritual Formation is responsible for the on-going development, administration, and oversight of all-campus spiritual formation initiatives. Serves as a member of the Chapel Office leadership team with the Chaplain and other associated colleagues.

Description of Duties and Tasks:

Essential Responsibilities:

Spiritual Formation:
1. Develops a theology and approach to spiritual formation that is biblical and consistent with the college mission and articulates this vision in a manner which can be broadly understood by faculty, staff, students and parents.
2. Creates high-quality, all-campus discipleship initiatives which advance the spiritual formation of students within a collegiate setting.
3. Works with the Chaplain to support the integration of faith in the academic disciplines and across the campus.
4. Coordinates a process of continuous evaluation and improvement of all spiritual formation programs to maximize their effectiveness.

Student Ministry & Leadership Development:
1. Provides leadership for the discipleship branch of Gordon College Student Ministries through supervision of staff person responsible for student ministry and small group oversight.
2. Supervises student interns.
3. Works with Student Life and the faculty in the nurturing and development of student leaders.
4. Co-leads the Wood Fellows program for first-year students interested in missions and ministry.
5. Oversees Student Ministry budget and monitors expenses.

Mentoring & Spiritual Direction:
1. Develops an ongoing ministry of mentoring and spiritual direction.
2. Provides consultation to campus community in relation to spiritual formation.

Additional Responsibilities:
1. Contributes to student leadership development/spiritual formation retreats, training workshops and events as directed by VP for Student Life.
2. Preaches in Chapel or other services occasionally.
3. Speaks at Orientation events, Admissions events and other events representing the College as necessary.
4. Advances the College's efforts in drawing and retaining students and donors locally and globally.
5. Engages in ongoing professional development/training as necessary.

**Required Knowledge, Skills and Abilities:**
In order to fully perform the above functions, the incumbent must possess the following knowledge, skills and abilities or demonstrate that the major responsibilities of the job can be accomplished with or without reasonable accommodation, using some combination of skills and abilities.

1. Must profess faith in Jesus Christ as Lord; must accept Gordon’s Statement of Faith; must practice Christian values in daily interactions with students, faculty, staff, and the public as outlined by Gordon’s Statement of Life and Conduct; and must work to advance Gordon’s mission through this position.
2. As a leader focusing primarily on the spiritual formation of the Gordon College community, the Director for Spiritual Formation must strive to emphasize commitment to advancing the Kingdom of God in the College’s workplace culture. In addition, a commitment to collaboration, stewardship and hospitality will be evident.
3. A Master of Divinity, or a master’s level relevant degree or experience desired.
4. Expresses a vibrant personal faith commitment and demonstrates a passion for the spiritual development of both undergraduate students, faculty, and staff.
5. Familiarity with the unique ethos of higher education, and is excited working alongside colleagues who are active scholars and teachers.
6. Record of strong administrative and organizational skills, including staff development and fiscal accountability.
7. A clearly articulated philosophy of education of spiritual formation in a Liberal Arts setting.
8. A humble spirit that can connect in meaningful way with individuals from a variety of racial and socioeconomic backgrounds, as well as students and faculty who have come from a diversity of worship traditions.
9. Proven gifting and ability in mentoring and discipling college students.
10. Ability to interact with and speak to important cultural issues in a compelling way that is Christ-honoring and consistent with the College's Evangelical Protestant tradition as affirmed in the College's Statement of Faith.
11. Personal tact and diplomacy required to negotiate the demands of working with staff directed-student-led groups.
12. Excellence in communication both verbally and in writing.
13. Experience in missions, evangelism and student development preferred.

Code
Grade: 7
Status: Exempt