

<p style="text-align: center;">AUDIT FORM</p> <p style="text-align: center;">For students not enrolled in credit classes</p>
--

Audit Policies:

Audit Applicants: Non-degree students not receiving academic credit must apply through the Admissions Office, pay a \$40 nonrefundable application fee, and provide a high school transcript or other evidence of completion of high school graduation requirements. Note: Special students are ineligible for financial aid. Auditors pay on-half tuition and register for courses after receiving approval from the registrar and instructor on a space-available basis.

Alumni Auditors: Graduates of Gordon or Barrington College may apply to audit courses tuition-free. A \$10 registration fee will be charged.

No laboratory course, applied fine arts, or physical education activity course may be audited, as these require class participation and interaction with the instructor.

Audit Form Instructions:

1. All auditors pick up an **Audit Form** at the Registrar's Office. Graduates will also need an **Application for Alumni Audit Program**.
2. The Registrar's Office will verify that the course to be taken has space available, and that alumni are graduates of Gordon or Barrington.
3. Audit Applicants must process an application through the Admissions Office. Graduates do not need to go through Admissions.
4. The **Audit Form** must be signed by the professor who is teaching the course, confirming his/her permission to audit the course.
5. The **Audit Form** must be returned to the Registrar's Office to finalize registration.
6. Graduates will also need to bring the registration fee receipt from the Cashier.

Part I – Student

Name				
	First	M.I.	Last	
Address				
	Street			
	City		State	Zip
				() Telephone
Student ID #	Term		Course	

Please Note: Activity, fine arts and lab courses which require student participation may not be audited.

Part II – Professor

This student has my permission to audit the course listed above. I understand neither examinations nor term papers will be required or accepted from auditors.

Instructor's Name (Print) _____ Signature _____ Date _____

Part III – Registrar to Instructor

The above student has been cleared to audit the course indicated. Please indicate on the final grade whether or not class attendance has been satisfactory. Approved by _____ Date _____