

COMMENCEMENT PARTICIPATION PETITION FORM
Gordon College

Name _____ Phone # _____ ID # _____

Major: _____

Purpose of Petition: To participate in commencement in May 200____

When will your final requirements be completed: _____

Explain how you will be completing your final requirements:

Participation in commencement ceremonies prior to completion of academic requirements is a privilege extended to students of Gordon College only when the student can demonstrate evidence of a serious commitment, and the likelihood of course availability, to complete outstanding work within the stated deadlines.

Guidelines:

- GC courses must be registered for or Off-Campus Approval Form submitted to Registrar's Office before cap and gown and packet with announcements and tickets will be released to student.
- Final coursework must be completed by September 1 for a September degree or December 31 for a December degree in the year of commencement participation.
- If work is not completed by the deadline, a \$15 fee will be charged to order a new diploma with the new degree date.
- An official transcript must be requested for any off-campus work, and received by the Registrar's Office by December 15 for a September degree, or May 15 for a December degree.

Your signature means that you have read and understood the guidelines for participation in commencement.

Student's Signature

Date

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Final Action

\_\_\_\_ Approved

\_\_\_\_ Denied

Comments:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Distribution: 1. Registrar's Office \_\_\_\_ 2. Student \_\_\_\_ 3. Degree Auditor \_\_\_\_